ACADEMIC PROGRAM REVIEW

OUTSIDE REVIEWS – Internal to and External to Michigan State University

When the Academic Program Review self-study process began, the implementation guidelines noted that an external review, with experts from outside Michigan State University, could be requested to obtain professional analysis and commentary. We have learned that, in some instances, the expertise needed to provide another informed perspective can be provided by Michigan State University faculty and academic staff.

Therefore, a unit may request an outside review of its program that takes one of two forms: internal or external. An internal review team is comprised of appropriate Michigan State University faculty and academic staff from other units on campus. An external review team is comprised of appropriate faculty and academic staff from other institutions.

Units requesting an outside review must provide the information requested below. Submit this request in accordance with the procedures outlined in the document Implementing the Academic Governance Program Review (http://www.esp.msu.edu/APRPlan.pdf).

Type of Outside Review Requested: _______ Internal Review _______ External Review

1. Explain why this is the right time for an outside review of your unit. (What opportunities are present at this point in time?)

2. Provide a rationale for the type of review requested. (Why is an internal review appropriate for the unit? What will an external review provide that an internal review cannot provide?)

3. The review team should focus on the most important issues identified from the self study. Identify these issues and provide the rationale for their importance. (What are these issues and why are they the most important ones?)

4. Discuss how the review will help your unit move forward and how you anticipate using what you learn.

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